Arcadia University
Center for Education Abroad

University of Edinburgh Program
Scottish Parliamentary Internship Program

Orientation Schedule Spring 05

Orientation Hotel
Jury’s Inn
Jeffrey Street
Edinburgh EH1 1DJ

Tel.
200 3300 (when dialing from within Edinburgh)
0131 200 3300 (when dialing from within the UK)
011 44 200 3300 (when dialing from the US)

Arcadia University CEA
Alison Dick
Assistant Director for Scottish Programs

Scottish Staff
Catherine Moeran
Administrative Assistant

Arcadia Office Tel No.
650 4591 (from within Edinburgh)

Cell Phone Number
07812 142 553
Out of normal office hours please use this number for urgent calls only.

Schedule

Thursday 6 January

5-5.30 pm
All students on program should CHECK-IN with Alison and Catherine in the foyer of Jury’s Inn.

At this meeting you will receive a phone card, maps etc.

Please phone home as soon as possible to let friends and family know you have arrived safely.

To call the US:
Dial 001 and then your normal codes.
Dial 155 for the International Operator

6 pm
DINNER, courtesy of Arcadia.
Safety Reminders

It may be very tempting to explore the area and the nightlife on your first night in Scotland. We do recommend however that you try to get a reasonably early night. There will be a lot of important paperwork to complete and information to absorb at our orientation meetings tomorrow.

When you are tired and jet-lagged, please take extra care and do remember basic road safety. Take your time. Think about which side of the road the cars are travelling on.

Remember that alcoholic drinks in this country can be a different strength to those at home and can have a powerful effect if you are jet-lagged.

Friday 7 January

Breakfast is included and is taken in the restaurant on the ground floor. Please leave sufficient time.

9 am

Please meet Catherine in the foyer of the hotel at 9 am to be accompanied to the Festival Theatre for orientation meetings. Please remember to bring your orientation schedule and map of Edinburgh.

9.30 am

ARCADIA MEETING

* What do you know about Scotland?
* Arcadia orientation
* University orientation
* Homestay
* Arcadia academic contract, course registration form, credits and transcript.
* Difference between the American and Scottish education systems
* Health and safety
* Program of events
* Travel information

11.30 am

Break for refreshments

12 noon

ILLUSTRATED TALK on the geography, history and culture of Scotland by Mr Jim McCarthy.

1- 2pm

Lunch

2 pm

University of Edinburgh Students will meet with International Officer, Alan Mackay.

Scottish Parliamentary Internship Students will meet with Dr Paddy Bort, Co-ordinator of the Internship Program.

3 pm

ACCOMMODATION MEETING
Irene Brown and Eileen Prentice from Accommodation Services at the University of Edinburgh will help you complete your accommodation contracts and answer any questions you may have. Students staying in Pollock require three passport photos for security purposes and students in flats require two. We have placed spare passport photos in your Arcadia orientation packs.

3.45 – 4.45  **WALKING TOUR** of the central area of the university.

7 pm  Please meet Alison and Catherine in foyer of the hotel to be accompanied to our **ORIENTATION DINNER** in Howies, Restaurant, Victoria Street, where we will be joined by some of the Arcadia full year students.

**Saturday 8 January**  Breakfast is included.

Please check out of the hotel at your leisure and take a taxi to your Edinburgh accommodation. Taxi money and a taxi list will be given out during orientation.

**Sunday 9 January**  **University of Edinburgh International Day**
11 am – 3 pm Holland House, Pollock Halls of Residence.
A buffet lunch is provided.

**Monday 10 January**  **Term begins for University of Edinburgh Students.**
During week 1 you need to make an appointment to see your Director of Studies and you need to register. Full details will be given out during the Arcadia Orientation.

**Scottish Parliamentary Internship Students** depart for homestay in Shap in the English Lake District.
Full details will be provided during the Arcadia Orientation.

**Friday 14 January**  **SPI Students return from Shap**

**Monday 17 January**  **SPI Students – first meeting.** The meeting will take place in Chisholm House, High School Yards, Infirmary Street at 10 am.

**Monday 17, Tuesday 18, Wednesday 19 January**  There will be an appointment sheet on the door of the Arcadia office at 7, Buccleuch Place offering appointments on these dates. All University of Edinburgh and Scottish Parliamentary Internship students should sign up to see Alison.  **Please bring your completed Arcadia Course Registration Form and Timetable to your appointment.**