How to Select Your Courses from the Online Listings:

King's courses available to study abroad students are located on the university website:
http://www.kcl.ac.uk/international/abroad/prospective/courses/

Click on “by subject area” to link up directly with King’s course offerings by subject area.

By clicking on a subject area, you will be taken to a page which lists courses offered in that subject. Clicking on a course title will take you to a page that has a brief course description and lists when it is offered, how many credits you can expect to receive and the means of assessment.

Important Notes:

- **SPECIAL COURSE FEES** apply for taking certain courses at King’s in the science, music, and geography fields. Please see page 3 of this document for details.
- King's does pre-register you in the classes you select as part of the application process. Make sure you carefully consider the courses you choose on your Course Selection Form. **Ensure that all courses you choose are courses you are willing to take while at King's and are courses for which you can receive credit at your home university.** It can be extremely difficult to change courses after your application, and in many departments, you will find limited course availability after the application deadline.
- King’s new Intelligence and International Security program is part of the War Studies program and is only available to full-year students. Information about the Intelligence and International Security program is available on the following page: http://www.kcl.ac.uk/international/apply/study/intellandsec.html
- The History department offers intensive 10-credit courses only. Therefore, a typical course load for a semester would be two history courses for 20 credits, or one history course and two other courses from a second department for a total of 18 credits.
- The Philosophy department offers courses worth eight credits, whether they are taken for the semester or for a year. Therefore, a typical course load for a semester would be one philosophy course and two courses from another department or two philosophy courses. If you take a philosophy course for the full year, it will be worth the same as courses in other departments.
- The Chemistry department at King’s is no longer accepting incoming students.

Credit System:

King’s College has no credit system for internal students. Instead, it operates on a course unit structure. King’s full time students must take a total of 4 units per academic year. In general, you should confine courses to one or two subject areas, though theoretically, you can choose courses across four different departments. Please note that you must be accepted by each department in which you would like to study, and most will not accept students who do not already have some background in the subject area.

The King’s College academic year is divided into two 12-week terms followed by a 6-week term during which examinations take place. For Arcadia University Center for Education abroad students, this means that they may enroll for the autumn term, or for the spring and summer terms combined (which are referred to by Arcadia as the spring ‘semester’), or the full academic year.

Courses at King’s are offered in .5 and 1.0 units, where 1.0 is equivalent to eight Arcadia credits. Courses may be offered for four credits (half year) or eight credits (full year) to study abroad students. A typical credit load for the fall or spring semester is 16 Arcadia credits, and for the academic year, 32 credits.
Class Load:
Study Abroad students should enroll for courses according to the following guidelines:

- Autumn semester: 4 x 0.5 units (4 Arcadia credits) = 16 Arcadia credits
- Spring semester: 4 x 0.5 units (4 Arcadia credits) = 16 Arcadia credits
- Full year: 4 x 1.0 units (8 Arcadia credits) = 32 Arcadia credits

On your course selection form you will also need to indicate the course reference numbers for the courses that you choose. It is your responsibility to make sure that you are registered for a full academic load according to your home school and that the courses you take abroad will transfer for credit to your home school. While every effort will be made to accommodate your course selection, Arcadia University cannot guarantee placement in any course. Though King’s pre-registers students for classes, you will formalize your class registration once you arrive on campus. It is possible that some of the courses that you are pre-registered for might not be available to you. You will be permitted to change classes during your first two weeks of the semester, but only within the departments to which you have been accepted.

Make sure, when selecting your courses, that you pay attention to prerequisites. King’s will not register you for courses unless they feel you have sufficient background in the subject.

We suggest that you secure approval for at least 6-10 courses per semester. Make sure to list alternate courses. List your choices and alternates in order of interest. Your first choices may not be available due to schedule changes, time conflicts or cancellations. Alternate course approval and flexibility are extremely important. If you are restricted certain courses that might be unavailable or inappropriate, you may limit your chances of admission, even though you meet the program’s overall academic requirements.

Assessment Method:
The assessment method(s) for a class may be indicated in the study abroad catalogue, or on the course syllabus. These methods may vary between essay, examination, project work, or a combination of some or all of these. Examinations may be set at the end of the course or at the end of the year. Students are responsible for finding out how each of their courses is assessed, and for completing any and all assigned assessments by the deadlines set by King’s. Students must take examinations attached to their classes whenever the exam is scheduled during their period of study. Autumn students who leave before their examinations are held may be assessed by coursework or by any other additional requirements set by King’s.

Instructions for Submitting Second Recommendation
King’s College requires two recommendations from professors who have taught you in the primary subject(s) that you wish to study while abroad. Your professors should focus their recommendations on the quality of your work and your overall participation and performance in class.

Directions for Submitting Math and Science Course Descriptions
Students wishing to study Math, Science, and/or Engineering must submit copies of their home institution’s course descriptions for all relevant background and course work. A short paragraph printed off of your department’s website will suffice for the course description.

Information for Students Applying to the King’s Pre-Medical Program:
The King’s Pre-Medical Program is a highly selective program which is intended for juniors and seniors who plan to enter the medical profession upon graduation. King’s Pre-Med is open to students who wish to study for one or both semesters and who have a strong academic background in related subjects. This is an intensive program which focuses on practice-based clinical experience as well as high-level academic study. Further information about the Pre-Medical program is available on the following page: http://www.kcl.ac.uk/international/apply/study/premed.html.

If you wish to apply for the Pre-Medical Program, you must select the MX1000: Practice of Medicine course as one of your course selections. Your other courses will typically comprise selections from related departments, including Biology, Biochemistry, Physiology, Anatomy, and Pharmacology, although it is possible to study in other departments.

Please note that a different fee structure applies for the Pre-Medical Program: see Page 3 of this document and our Fees page at http://www.arcadia.edu/abroad/fees for more information.
SPECIAL COURSE FEES

Some British universities assess tuition differently for different academic departments. Arcadia University bases tuition fees at King’s College on enrollment in a full load (normally 4 courses for the semester or 8 courses for the academic year) of Humanities based courses; students who enroll in other courses will incur a special course fee.

There are four fee levels at King’s College London: the Arts Fee, Science Fee, Mixed Arts and Science Fee, and Pre-Medical Programme Fee.

Students who are enrolled entirely in classes in the liberal arts fields will not have any special course fees. Arts students will be billed the base tuition cost as listed on our Fees Page at [http://www.arcadia.edu/abroad/fees](http://www.arcadia.edu/abroad/fees). Arts classes are those which are offered in the following schools and departments:

- **School of Law**
- **School of Social Science and Public Policy** (EXCEPT Geography department; science fees apply)
- **School of Humanities** (EXCEPT Music Department; science fees apply)

The Science based fee is charged to students registered in a full load of science courses. Please note that the Pre-Medical program follows a different fee structure; please see below. All courses offered by the following schools and departments are classified as science courses:

- **School of Biomedical and Health Sciences** (EXCEPT MX1000: Practice of Medicine; see below)
- **School of Physical Science and Engineering**
- **Geography Department**
- **Music Department**

The Arts and Science mixed course fee is charged to students registered for a combination of both arts and science classes, as defined above. This fee applies if you take even one course in the science departments as listed above.

Students enrolled in the King’s Pre-Medical Program are subject to a completely different fee structure. Pre-Medical tuition is charged to all students registered for the Practice of Medicine seminar (MX1000) alongside other classes from the School of Biomedical and Health Sciences.

Please see the Fees Page at [http://www.arcadia.edu/abroad/fees](http://www.arcadia.edu/abroad/fees) for more information and for the current costs for each fee level.

Questions? For assistance with any part of the application process, call your program coordinator at 1-866-927-2234.

Following is a course registration form which you should complete, review with your academic or study abroad advisor, and submit to Arcadia.
King’s College—University of London
Course Selection Form

IMPORTANT: This form must be completed and returned before we can submit your application for consideration. You can mail the form to: Arcadia University Center for Education Abroad, 450 S. Easton Rd., Glenside, PA, 19038-3295. You can also return the form via fax to 215-572-2174.

Name ____________________________________ Date of Birth _________________________
E-mail ____________________________________ Major/minor __________________________
Home college ______________________________

Signature ___________________________ Date ______________________

I would like to enroll for (check one):
☐ Fall Semester ☐ Spring Semester ☐ Academic Year

Intended Departments of Study
1.____________________________________
2.____________________________________

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