Lancaster University
Housing Information and Form

The Lancaster University guarantees you accommodation in one of the eight colleges on campus. University regulations require that you contract to remain in your assigned housing for the full duration of your program.

**Housing Preference Form**
Please return the enclosed form **immediately**. Since Lancaster makes all assignments you may only indicate your preferences.

**The Colleges**
The colleges provide social, recreational and eating facilities, as well as residences for undergraduate and post-graduate students. Most college accommodation is organized in units of six to twelve single study bedrooms grouped around a common lounge and kitchen. A standard study bedroom has en-suite facilities with a private shower, toilet, and wash basin; however, there are some rooms with shared bathroom facilities. All kitchens are equipped with storage units, stove, small refrigerator, and sink. Most colleges also contain a utility room with facilities for hand washing laundry and ironing. Each College has its own rules in addition to University Rules and Residence Rules and so there are slight variations between Colleges.

A wide range of facilities is offered, including common rooms, study areas, recreation and TV rooms, bars, and coffee lounges. Each college charges a fee of around £160 for a key and damage deposit. The charge is refundable provided that there is no damage done to your room. You will pay this fee upon arrival at Lancaster. An additional £20-30 will be collected for college events (e.g. cultural and shopping trips, hiking, dances, etc.).

Lancaster University does not offer a meal plan, but well-equipped kitchens are available in all colleges. You will, however, need to provide your own cooking utensils, e.g. pans, cutlery, plates, etc. These items may be purchased inexpensively in the city of Lancaster. You will be expected to prepare your own meals or take your meals on a pay-as-you-go basis in a University dining room. There are also many catering outlets on-campus including a pizzeria, Indian restaurant, fish and chip shop, Chinese restaurant, supermarket, and several coffee shops.

**Linens and Laundry**
**Students who want a bedding pack in their room must pay for it in cash upon arrival. The cost is £25.** A sheet, a duvet (comforter), duvet cover, pillow case and pillow are provided in each pack. Towels are not provided. Launderettes are available on campus for students to do their personal laundry. **Please indicate on your Housing Form if you would like a bedding pack.**

**Telephones/ Computers**
All students can have access to telephones in their rooms and cross-campus calls are free. After arrival, you can subscribe to an account which will enable you to make and receive external calls at a lower rate than British Telecom payphones.

Each college has a 24-hour access computer room, which is connected to the University’s mainframe system. E-mail can be accessed from these computer rooms. All rooms on campus also have a computer data point, and you can connect your computer to the network point to obtain access to the campus network, email, and the internet. **If you wish to bring a laptop computer, a one time connection fee of approximately £72 is charged for this service. Please indicate on your housing form if you would like this service.**

**Residence Hall Costs**
Your program fee covers the cost of housing while classes are in session. We will pay these housing fees on your behalf.

**Housing Between Terms**
If you would like to remain in your accommodation during part of or the entire long break, the cost will be covered by Arcadia University. Only full year students are eligible for housing over the winter holiday. You will be responsible for making your own arrangements with the accommodations officer and for paying the appropriate fees. You may then submit your receipt to Arcadia’s London Office for reimbursement. You may be asked to change rooms. If you do not wish to remain in your accommodation over the term break, you may be asked to store your belongings. Storage areas will be available to you.
Lancaster University
Housing Preference Form

Please return this form to our office immediately by fax or mail. Our fax number is 215-572-2174.

Last name ________________________  First name __________________________
Home school ______________________  Email address ______________________
Date of Birth (day/month/year) ________________  Sex ______________________
Major __________________________________

Please circle the program length appropriate to you:

academic year  fall term (ends December)  spring two-terms

Are you attending the pre-session program? (mid-August to mid-September)?  ____Yes  ____No

Please check the following only if you would prefer the option:

☐ I would like to live in a quiet area.
☐ I would like a room in a non-smoking area.
☐ I would like to live in a single-sex area.
☐ I would like to reserve a bedding pack.
☐ I would like a network link in my room in order to obtain access to the internet and e-mail from my laptop.

If you have any allergies, medical conditions, or dietary restrictions which may affect your housing assignment, please list them here:

Please keep in mind that Lancaster University makes all housing assignments based on availability. While Arcadia will make every attempt to accommodate students’ needs, specific requests cannot be guaranteed.

I understand and accept the Arcadia University housing policy.

Signature __________________________   Date ______________________

/tc 9/26/06