

## University of Sydney Preliminary Course Instructions

### **The Course Selection Process**

Please meet with your academic advisor to identify relevant coursework abroad. Once you and your academic advisor have determined a list of potential coursework, complete and return the Preliminary Course Form to the Arcadia University Center for Education Abroad.

It is advisable that you choose a series of alternate courses. Your first choices may not be available due to scheduling changes, time conflicts, prerequisites or cancellations. Your flexibility is very important to the process.

If your enrollment is conditional upon entry into a specific course or courses, it is very important that you indicate these requirements at the bottom of the course selection form. While every effort will be made to accommodate your selections, **Arcadia University Center for Education Abroad cannot guarantee placement in any specific course.**

### **Course Registration:**

You are required to maintain a full-time course load throughout your period of study in Australia. A full-time course load is defined by Arcadia University as 14-16 US semester hours of credit; this is the equivalent of 22-24 units at University of Sydney. Please note that you should also be aware of any credit requirements at your home institution. Refer to the credit translation scale below when selecting your courses:

Australian University Credit Point Units	US University Semester Hours of Credit
3	2
4	3
6	4
8	5
9	6
12	8

Official course registration will take place in Australia. You will be able to make changes to your course schedule up until the point of registration in Australia. In most cases, the overseas university will provide you with a list of approved courses prior to your departure.

### **Other Important Points:**

- Additional course fees may be associated with some of your overseas course work. Courses that include laboratory work, field excursions or theatre trips will often require a supplementary fee. Additionally, many fine art or production courses will include a supplemental fee for the materials used in the class.
- In some cases, the overseas university will request that you submit syllabi and course descriptions from your previous work. Please have this information available should we need to contact you for this material.
- Arcadia University does not issue pass/fail grades for work completed overseas. If you intend to enroll in a unit that is assessed pass/fail, please contact Arcadia University to discuss the procedures associated with the grade translation.

### **Navigating the Overseas Course Website:**

It is useful to understand some differences in terminology: In Australia, the largest academic unit, which is typically called a school or college at a US university, is the **faculty**. Academic members of staff are not referred to collectively as faculty as they are in the US. Additionally, the word **course** normally refers to a degree program or major sequence. Australian universities refer to an individual course as either a **subject** or a **unit of study**.

It is also important to be mindful of the reversed seasons when searching for your courses. Courses offered in the Autumn or Semester I will run from February to June. Courses listed in the Spring or Semester II will run from July to November.

**To browse for courses, follow the instructions on the pages below**